



Comelite Architecture and Structure

May 1, 2017

RE: Referral Reward Program

Hi.

Comelite Architecture greatly appreciates any client referrals you direct our way. While “thanks” is nice, we believe it is appropriate to offer a more tangible form of gratitude. Therefore we offer a tiered financial reward program for any direct client referral that subsequently becomes a signed contract.

For any signed architectural contract for a restaurant, café, home, hotel, or any other building, CAS will pay the referring individual 7% of the amount of the contract.

In order to be eligible for the referral reward, you must send Adrian Hall, head of the legal team, an [email](#) noting the name of the client who will be contacting us. If the client proceeds to select our firm and signs a contract (per the descriptions above), CAS agrees to send you a check for the amount described above within 30 days of the client making their payment.

Simple and straight-forward. If you have any questions, please feel free to call us.

Thank you,

Adrian Hall, Business Development Manager